

## CHAPTER 9

### TRAVEL TO HIGH RISK AREAS

#### 9-1. General.

a. Information on specific areas designated as high risk areas may be obtained from CELD-TT or CEMP-S. Information on the identification of specific measures taken to reduce personnel vulnerability to terrorists acts will be protected as "For Official Use Only (FOUO)".

b. Detailed General Officers and SES itineraries will be classified "CONFIDENTIAL".

c. Directors, Chiefs, Separate Offices:

(1) will ensure that personnel traveling through or to high risk areas are given threat briefings and receive instructions on appropriate personal security measures to be taken when conducting such travel. Requirements are also contained in USACE Supplements 1 to AR 380-5 and 1-40.

(2) Should limit TDY travel to or through terrorist threatened areas to that deemed mission essential.

#### 9-2. Procedures.

a. The following procedures, which are intended to lower the symbolic profile of travelers and increase the individual's chances of surviving a terrorist incident, will be implemented:

(1) CELD-TT will authorize, when appropriate, reimbursement for the purchase of a Regular Fee (Blue) Passport, if the areas traveled to or through are identified As high risk areas.

(2) Directors, Chiefs of Separate Offices will:

(a) When required, authorize the use of U.S. facilities for billeting and other requirements when hosting meetings, conferences, or seminars in affected areas.

(b) Discourage unofficial travel to terrorist threatened areas.

(c) Require authorization for civilian clothing to be stated on travel orders.

(d) Eliminate reference to rank and military organization (title) when possible. Use office symbols on orders.

(e) Plan for and use Military Airlift or Scheduled Military Airlift Command (MAC) flights, when possible.

(f) Instruct travelers that travel arrangements, e.g., itineraries, should be made without reference to rank, etc.

(g) Disapprove carrying classified material unless absolutely necessary. Send classified material through approved channels ahead of scheduled travel.

(h) Request that Ask Mr. Foster make reservations to use foreign flag airlines and/or indirect routings to avoid threatened airports.

(i) Cite GAO Decision 57 Comp Gen 519 (1978) as justification for using a foreign flag carrier, when travel via an indirect routing on a foreign flag carrier is required.

(3) Paragraph (h) and (i) above do not constitute authority to totally disregard the requirements or provisions of the Joint Federal Travel Regulations, Volume 1, paragraph U3125-c and the Joint Travel Regulations, Volume 2, paragraph C2204-2, to use U.S. air carriers where available.

b. Travelers authorized to avoid specific airports or routings must disembark at the nearest interchange from point of origin and continue the journey on an American Flag Carrier Service.

9-3. Military Personnel. In addition to the guidance provided in paragraph 8-2, military personnel are further encouraged to:

a. Avoid unofficial travel to terrorist threatened areas.

b. Use military aircraft or MAC charter, whenever possible.

c. Avoid wearing military uniforms on commercial aircrafts traveling through or to a terrorist threatened airport.

d. Wear nondescript civilian clothing on commercial flights, and avoid wearing apparel clearly of U.S. origins such as cowboy hats, belts, buckles, etc., or the wearing of distinctive military items.

e. Obtain written authorization on travel orders to wear civilian clothing when traveling on military aircraft connecting with a commercial flight which will transit a terrorist threatened area.

f. Baggage I.D. should not identify military rank, insignia, or duty station.

g. OCONUS travelers requiring overnight lodging should use U.S. facilities, i.e., BOG/BEG or other U.S. approved facilities.

h. Limit the number of documents in possession which confirm affiliation with DOD. Unnecessary documents should be placed in checked baggage.

i. Avoid loitering in public sections of an airport. When possible proceed expeditiously through security check-points to secure areas to await flight.

j. Avoid discussing military association with anyone.

k. Blend with other passengers as much as possible.

#### 9-4. Passport Requirements.

a. Personnel traveling on official orders to, through, or from high risk areas are authorized to obtain and carry the Regular Fee (BLUE) Tourist Passport.

b. Only personnel traveling via commercial air to, through, or from countries identified as high risk are eligible for issuance of Tourist Passports.

c. When issued, the Tourist Passport will be carried in addition to any other passport or document(s) required for entry by the host country, e.g., ID cards, NATO Orders.

d. No visas will be obtained by the Army for inclusion in the Tourist Passport.

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e. Reimbursement for Tourist Passports is authorized under the provision of paragraph U4525-A of the Joint Federal Travel Regulations, Volume 1 and paragraph C4709 of the Joint Travel Regulations, Volume 2.

f. Reimbursement for Tourist Passports is limited solely to issuance of such passports in conjunction with official travel. Reimbursement for Tourist Passports procured prior to 13 September 1985 is not authorized.

g. Travelers who currently possess a valid Tourist Passport are not eligible to apply for a second Tourist Passport nor may they be reimbursed for Tourist Passport they currently possess. Authority for reimbursement for a Tourist Passport must be specifically stated in travel orders and orders will cite the appropriate paragraph of the JTR and FJTR.

h. Tourist Passports issued become the sole property of the traveler. Travelers are responsible for securing the appropriate visas, if required. Travelers are also responsible for retaining Tourist Passports for future official or personal travel.

i. Blanket approval and reimbursement for the use of Tourist Passports is not authorized. If required by the country visited, personnel will travel on NO-FEE Official (RED) Passports and/or on official orders with military identification card. Command sponsored family members will continue to use the NO-FEE (BLUE) Passport with an official endorsement where required.

j. The Official Passport or other documents required by AR 600-290 or the Air Force Foreign Clearance Guide will continue to be the primary documents to be used when performing official travel.

k. Reimbursement for expenses associated with acquiring a passport will be itemized on DD Form 1351-2, Travel Voucher or Subvoucher.